

MINUTES
DELL H. ROBISON MIDDLE SCHOOL
School Organizational Team Meeting
Location – Library
October 24, 2022
3:30 PM

School Organizational Team Members:

Anna Mashtare, Parent Member
Claudia Torres, Parent Member
Tracy Karas, Parent Member
Christiane Schau, CCEA Member
Soraya Laboy, CCEA Member
Maria Lopez, ESEA Member
Ashley Robles, Student Member
Laura Nowlan, Community Member
Joshua Lamers, Community Member
Immer Liza Ravalo, Principal

1.0 Welcome & Roll Call

The first 2022-2023 SOT Meeting was called to order, SOT members were introduced by Principal Immer Liza Ravalo.

Present: Anna Mashtare, Claudia Torres, Tracy Karas, Christiane Schau, Maria Lopez, Laura Nowlan, Joshua Lamers and Immer Liza Ravalo

Absent: Soraya Laboy and Ashley Robles

Presenter/Guest: Martha Velasquez (Counselor) & Tracy Pacheco (Assistant Principal)

- Ms. Ravalo shared a paper copy of our SOT members. The copy included the names and contact information.
- Ms. Ravalo explained the functions of SOT and emphasized the importance of the roles of the SOT members, specifically when the Plan of Operations and Strategic Budget need to be approved.

2.0 Old Items

NONE

3.0 New Items

3.1 ENROLLMENT NUMBERS. Information

- Ms. Ravalo shared our student enrollment projection was 755 students. Our student enrollment is 767 as of 10/21, we are having less withdrawals and more enrollments.
 - *We currently have 10 teacher vacancy positions. CCSD will start advertising our positions soon, (after surplus).*

- *We have four vacancy substitutes taking the roles of a teacher. We are working with all four subs to help them in the path to become licensed teachers.*
- *We have more newcomers / new to the country than we have had in the past few years.*
- Ms. Nowlan asked what is the number or percentage of non-speaking English students and how are we dealing with the new comers.
- Ms. Ravalo. We have 267-270 ELL students and 31 new comers at level 1. We have three Learning Strategists assisting our admin and teachers. We have one bilingual teacher who has 30 plus students in her class and has an after school tutoring class. We are using computer programs to help with their learning skills. In addition, our Math and Science curricula are available in Spanish.

3.2 COUNSELING DEPARTMENT: Student incentives & recognitions. Information

- Ms. Velasquez shared that we had our September student of the month celebration. Last week, students received Leadership and Straight A's awards. Counselors are providing academic support and coping skills.
- Ms. Nowlan asked if we are going to hold our Angel Tree event this school year. Also, if we are continuing the Subs & Stories with our students.
- Ms. Ravalo responded that we would be starting to plan and organize the event soon with our school counselors.
 - *Ms. Ravalo explained that the Angel Tree is an event that provides gifts for our students in need. Our staff and our community members participate in contributing gifts for our students.*
 - *Subs & Stories continues, and we previously held a book fair during our last Family Night to promote reading for our students & families.*
- Lunch with counselors will start as soon as we have our third counselor back.

3.3 22-23 SCHOOL PERFORMANCE PLAN. Act 3 Reviewing our journey.

- Ms. Pacheco presented a copy of the 22-23 School Performance Plan Snapshot. The Snapshot included the overall testing proficiency percentage for Math, ELA & Science, Student Successes, Adult Learning Culture and Connectedness goals and intervention plans.

4.0 General Discussion

- Ghost items
 - *Ms. Karas asked if the school gym was fixed and ready. Ms. Ravalo responded that as of today, we were told they are still working on placing a temporary floor, but we have not seen progress from maintenance.*
 - *Ms. Nowlan introduced Mr. Fan Chou who would like to work with our students in providing construction knowledge. Mr. Chou shared he would like to help our students see the importance of education and provide a tour for our students to experience different construction projects. Mr. Chou said he would fund the tour because he wants to give our students the opportunity to see a world outside of their community.*

5.0 Information

NEXT MEETING. Discussion and Action

- The next SOT meeting is scheduled for November 28, 2022 at 3:30 p.m.

6.0 Public Comment Period (Two (2) minutes maximum allotted)

None

Meeting adjourned at 5:10 p.m.